

# Required Letter of Intent

## **RE: Letter of Intent and My Obligations to Repay NMSBVI Training Expenditures**

I wish to participate in the New Mexico School for the Blind and Visually Impaired (NMSBVI) program that offers scholarship support to educators desiring to become a Teachers of Students with Visual Impairments (TVI), or an Orientation & Mobility Specialist (O&M). I have read and carefully reviewed NMSBVI Board Policy 464, which outlines this program's goals, requirements and obligations. I also have had an opportunity to ask questions about the program and the financial obligations it involves for me. With full understanding of the program and these obligations, I affirmatively state my intention to complete the program of study that is being offered and to commit to the employment and financial obligations involved.

If NMSBVI agrees to pay for my tuition under this program, I commit to work for a New Mexico Public School or FIT agency for a period of at least three full years. I understand and agree that by accepting this scholarship, **I am obligated to repay the costs of all my training to NMSBVI if:**

- (1) I fail to complete the training program; OR**
- (2) upon completion of the program, I fail for any reason to complete my three year service/work obligations to NMSBVI.**

In the event that I am **voluntarily or involuntarily separated** from employment before completion of the three year period I understand and agree that I will repay the tuition costs incurred according to the following schedule:

- Separation before completion of 1 year or failure to work in a New Mexico Public School: I will repay 100%
- Separation after completion of 1 year: I will repay 34%
- Separation after completion of 2 years: I will repay 33%
- Separation after completion of 3 years: I will repay 33%

I recognize that by participating in this program, **I am incurring a financial burden for which I am personally responsible unless I complete all required training and fully complete my subsequent employment obligations.**

I further understand and agree that if I fail to voluntarily repay any debt incurred by me through my participation in this program, I will be responsible for NMSBVI's attorney fees and legal costs expended in recovering the debt/loan repayment from me. By my signature, I indicate that I am entering this agreement freely, with full understanding of my obligations.

\_\_\_\_\_  
(Applicant Signature)                      Date

\_\_\_\_\_  
(Signature of School Official as Witness)      Date

\_\_\_\_\_  
(Printed Name of Applicant)

\_\_\_\_\_  
(Printed name of School Official as Witness)